

3<sup>rd</sup> July, 2023

Dear Parents,

**Circular on School Uniform Recycling and Donation Programme**

In order to promote environmental protection, reduce waste, and encourage a spirit of caring and helping others, our school will be holding a "School Uniform Collection and Donation Program." We welcome all parents to donate school uniforms that their children no longer wear, such as school skirts, shirts, pants, jackets, and sports uniforms (regardless of season), to our school. We will organize the collected uniforms and donate them free of charge to students in need.

Details of the school uniform collection are as follows:

Date:	From now until 31 <sup>st</sup> July, 2023 (Monday)
Method:	<ol style="list-style-type: none"> <li>1. Clean and fold the donated uniforms neatly.</li> <li>2. Put the uniforms in plastic bags and make sure there are no personal items within.</li> <li>3. Place the bagged uniforms at the "School Uniform Collection" box in the school lobby.</li> </ol>

Details of the school uniform donation are as follows:

Date:	7 <sup>th</sup> August, 2023 (Monday)
Location:	Activity Room
Time:	8:30-10:00am
Notes:	<ol style="list-style-type: none"> <li>1. Parents can come to the school to select donated uniforms on the specified date and time.</li> <li>2. Each student's parent is limited to one set of donated uniforms (please contact the school if there are special circumstances).</li> <li>3. The student's class and name must be registered to receive the donated uniform.</li> <li>4. The quantity of donated uniforms will depend on the collection, and the donation program will end when all the uniforms have been distributed.</li> <li>5. Please bring your own eco-friendly bag.</li> </ol>

If you have any enquiries, please contact Ms. Kwok Mai Ze.

Yours faithfully,

*Chow Kim Ho*

Chow Kim Ho

Principal



Tsuen Wan Trade Association Primary School

Reply Slip of Circular 22-211/J09 < Please return it to Ms. Kwok Mai Ze via the class teacher. >

**Circular on School Uniform Recycling and Donation Programme**

Dear Principal,

I acknowledge receipt of the above circular regarding the School Uniform Recycling and Donation Programme.

Parents' opinion (if any) \_\_\_\_\_

Student's Name: \_\_\_\_\_ ( )

Parent's Signature: \_\_\_\_\_

Class: \_\_\_\_\_

Date: \_\_\_\_\_